

IN THE HIGH COURT OF JUDICATURE AT PATNA
TENDER NOTICE- 09/2024-25 (Purchase Cell)

Sealed Tenders are invited in favour of Undersigned from bonafide and reputed registered Firms / Suppliers having requisite experience to execute the order for supply of **New Year Greeting Cards alongwith envelope (size: 7.5" x 5.5")** for use of the Court within two weeks from the date of uploading the same on the website of Patna High Court i.e. **<https://www.patnahighcourt.gov.in>**.

Terms & Condition:-

- (i) The Card should be in fine glossy thick paper with both side multicolor printing.
- (ii) The tentative requirement of the aforesaid Card is approx 4000 pcs, however, this may be increased or decreased as per the requirement of the Court.
- (iii) The rate quoted in the tender should be inclusive of all taxes (GST).
- (iv) The paper of envelopes for Greeting Cards should be in 70 GSM.
- (v) The matter to be printed inside the Card or on envelope may be different as per requirement.
- (vi) No advance payment shall be made.
- (vii) The firms shall submit their bill in triplicate at the time of supply of materials.
- (viii) The Court reserves the right to accept or reject any or all tenders.
- (ix) The firms should have G.S.T and PAN number.
- (x) The quality and size of the tentative sample/Card can be seen during office hours in the Purchase Cell of the Patna High Court.


Officer on Special Duty
Patna High Court, Patna.