

**IN THE HIGH COURT OF JUDICATURE AT PATNA**  
**TENDER NOTICE-11/2022-23 (Purchase Cell)**

Sealed Tenders are invited in favour of Undersigned from bonafide and reputed registered Firms / Suppliers having requisite experience to execute the order for supply of New Year Greetings Card for use of the Court within a week from the date of upload on the website of Patna High Court: <http://www.patnahighcourt.gov.in>.

**Terms & Condition:**

- (i) The Card should be in fine glossy thick paper both side multicolor printing.
- (ii) The quality and size of the card can be seen during office hours in the Purchase Cell of the Patna High Court.
- (iii) The tentative requirement of the aforesaid Card is 3000 pcs, however, this may be increased or decreased as per requirement of the Court.
- (iv) The rate quoted in the tender should be inclusive of all taxes (GST).
- (v) The paper of envelopes for Greeting Cards should be in 70 GSM.
- (vi) The matter to be printed inside the Card or on envelope may be differ as per requirement.
- (vii) No advance payment shall be made.
- (viii) The firms shall submit their bill in triplicate at the time of supply of materials.
- (ix) The Court reserves the right to accept or reject any or all tenders.
- (x) The firms should have G.S.T and PAN number.
- (xi) Payment will be made through Bank Draft, not in Cash.

  
**Officer on Special Duty**  
**Patna High Court, Patna**

3.11.22