

**IN THE HIGH COURT OF JUDICATURE AT PATNA**

**TENDER NOTICE NO -1/2020-21 (Purchase Cell)**

Sealed Tenders along with sample of articles (tabulated below) are invited in favour of Undersigned from bonafide and reputed registered Firms / Suppliers having requisite experience and Financial Capacity to execute the order for supply of Stationery, Miscellaneous , Electrical articles & Printed items (forms ) for use of the Court for the financial year 2020-21 within three weeks from the date of Publication in the Newspaper. This advertisement can also be downloaded from the Website of Patna High Court: <http://patnahighcourt.gov.in//>

**Stationery Items**

S.No.	ITEMS	Unit	Quantity
1.	Add Gel Pen (Achiever)	each	300
2.	(Hitech) Pilot V5 Luxor Pen	each	As per requirement
3.	Cello butter flow Pen	each	As per requirement
4.	Rorito Teramax Pen	each	As per requirement
5.	Add Gel Refill (NB/G-R 20)	each	400
6.	Teramax refill 0.5 mm	each	As per requirement
7.	Bodkin (good quality)	each	As per requirement
8.	Binding Thread REVO YARN 915 METER /roll	each Gola	50
9.	Correction Pen Faber Castell/Kores 7 ml	each	100
10.	Cello Tape-(1" size) wonder 45 m	each	As per requirement
11.	Cello Tape-(1.5" size) wonder 45 m	each	As per requirement
12.	Cello Tape-(2" size) wonder 45 m	each	As per requirement
13.	Green Lace (22"Long) 320 no	each piece	200000
14.	Gum Tube Small (Fevi gum) 18ml -22 ml	each tube	2500
15.	Gum Bottle 700 ml. (Camel/Kores)	each bottle	100
16.	Heavy Duty Punching Machine (Two Holes),Veeto /wonders	each	20
17.	H.B. Pencil (Apsara platinum)	each	1500
18.	Jetter refill Reynolds(Red & Blue)	each	2000
19.	Jotter Refill (Blue & Red) Luxor sof touch	each	500
20.	Oil sheet paper	Each	As per requirement
21.	Jotter Holder Pen- Jumax with Jotter refill	each	100
22.	Pin cushion Oddy MCD-01 (Magnetic)	each	As per requirement
23.	Paper weight (Floral, Round-Glass)	each	As per requirement

24.	Plastic pen stand two poke (Jemson) 1412 size 11.5 x 5	each	50
25.	Pencil eraser, Natraj	each	800
26.	Paper pin, (Oddy Pin – 100 gm.)	Each Pkt.	500
27.	Red & Blue Check Pencil, (Natraj )	each	400
28.	Red Check Pencil, (Natraj )	each	As per requirement
29.	Blue Check Pencil, (Natraj )	each	As per requirement
30.	Rubber stamp pad large,160mm x 97 mm /Faber Castell	each	30
31.	Paper clip steel	each	As per requirement
32.	Rubber stamp ink Kores 50ml. violet colour	each	As per requirement
33.	Rubber Stamp Computerized Make Per Line	each	As per requirement
34.	Rubber Stamp Round	each	As per requirement
35.	Facsimile Signature Stamp	each	As per requirement
36.	Sutli thin	Per kg.	200
37.	Office lac (sealing vax) Tender,	Each pkt.	As per requirement
38.	Sheep leather large	each	50
39.	Steel Knife (plastic handle)	each	50
40.	Short Hand Pencil (Apsara)	each	1000
41.	Sketch Pen (Black) Luxor	each	As per requirement
42.	Scissors Oddy 7" Inch	each	30
43.	Stapler Machine (jet) 24/6, Kangaroo	each	25
44.	Stapler HD 10 D (Medium) 24/6 Kangaroo	each	As per requirement
45.	Stapler 34456 (Small) (10 no.) Kangaroo	each	100
46.	Staple Wire 24/6 ,Kangaroo	each Pkt.	As per requirement
47.	Staple Wire 10 no. Kangaroo	each Pkt.	1000
48.	Sponge with cap Oddy DM-02	each	400
49.	Tag (Machine Made) Per Thousand Superior Quality	each	As per requirement
50.	Azurlaid Paper (17" /27") (10.4 kg or 70 GSM)- Belarpur,Serpur & J.K.	Per Ream	175
51.	Azurlaid Paper (17" /27") (14.1kg 90 GSM)- Belarpur, Serpur & J.K.	Per Ream	200
52.	Brown Paper (36"/46") (28 kg.) Yash Brand	Per Ream	15
53.	Binding Cloth Meena brand	Metre	200 m
54.	D.F.C. Paper (17"/27") white 70gsm) (10.4 kg- Century/Naini	Ream	300

55.	Computer paper/Modi/Xerox/Spectrum-A/4 size	500 sheet/ Pkt.	3000
56.	Computer paper /Modi/Xerox/Trust/Legal size	500 sheet/ Pkt.	As per requirement
57.	Pulp Board White (22"X28", 10.4kg) Belarpur/Andhra	piece	2000
58.	Rule Paper 10.4 Kg (70 gsm) (17"/27") Belarpur/Orient	Ream	10
59.	Short Hand Note Book -Milan (Lotus) 200 page/pc	each	3000
60.	Straw Board (24 OZ)-White/Yellow	each	1000
61.	Type Carbon 503 (Black) - Kores	100 pcs. Pkt	As per requirement
62.	Fax Roll – Oddy(210 mm. X 30 mtrs.)	Roll	150
63.	Legal size computer paper J.K Max 67 GSM	500sheet/ Pkt	1000
64.	Pencil Carbon Sapphire 420 mm x 330 mm	Each 100 sheets pkt	As per requirement
65.	Flat File Board (24 OZ) (14"/9.5")	each	30000
66.	Yellow File Cover (14"/10.5") with printing & inner lamination on thick board	each	30000
67.	Red File Cover (14"/10.5") with printing & inner lamination on thick board	each	40000
68.	Brown envelope (size- 16" X 12") (39 kg.)	each	20000
69.	Brown envelope (10" X 4½") (39 kg.)	each	40000
70.	Plastic coated Yellow Envelope (11"x5") 100 gsm	each	As per requirement
71.	Plastic coated Yellow Envelope (A4 Size) 100 gsm	each	As per requirement
72.	Plastic coated Yellow Envelope (legal size ) 100 gsm	each	As per requirement
73.	White Envelope (11"x5") 100 gsm	each	As per requirement
74.	White Envelope (9"x4") 100 gsm	each	As per requirement
75.	Faber Castell 12 Tri Colour Pencil/Pkt	each pkt	As per requirement
76.	Rorito Agro soft Gold Pen	each pc	2500
77.	Royal executive Bond Paper 100 GSM 500 sheet	each PKT	20
78.	Adhesive sticker on hard glossy paper (19 cm x 6.5 c.m)	each	100000
79.	Tracing Paper (Desmat) A/4 Size (210 x297 mm) 90 Micron (250 sheets /pkt)	each	200
80.	Pen Drive San disc 3.0 Version (4 GB, 8 GB, 16 GB & 32 GB)	each	As per requirement

81.	Extension Board 6 socket with 5 meter long wire (Oreva)		As per requirement
82.	DVD with Cover (Sony Brand)	each	As per requirement

### **Misc. Items**

SI NO.	ITEMS	UNIT	QUANTITY
1.	All out Machine with refill	each	50
2.	All out refill	each	500
3.	Good Knight Advance machine with refill	each	50
4.	Good Knight Advance refill	each	500
5.	Appointment stand / Table calendar stand (Kebica)	Each	As per requirement
6.	AAA Battery /Eveready, Heavy Duty	each	As per requirement
7.	AA Battery /Eveready, Heavy	each	As per requirement
8.	Brasso liquid 90 ml. "RECKITT BEMCKISER"	each	100
9.	Baygon 1ltr	Litre	350
10.	*Bleaching powder 1/2 kg, White hansa	each Pkt.	1500
11.	Broom stick (Long size yellow, Superior Quality)	K.G.	300
12.	Cup and saucer (Bone China) Goldline	Set	As per requirement
13.	Call Bell (manual)	each	As per requirement
14.	Cotton rope	each bundle	50
15.	Candle 100 gm (Thick)	each	100
16.	Collin (Big size) 500ml	each	As per requirement
17.	Dettol liquid Hand Wash (Skin care) 200 ml.	each	150
18.	Godrej liquid Hand Wash 300 ml	each	150
19.	Desk Calendar stand (OMEGA)S	each	As per requirement
20.	Desk Calendar refill 2020, Ajanta/any other good quality	each	200
21.	Distilled Water (Battery Water)	Litre	600
22.	Engagement pad 2020, Ajanta/any other good quality	each	200
23.	Fridge Bottels Perlpet	each	As per requirement

24.	Fevi stick (15 gm.)	each	As per requirement
25.	Glass table pad (2 X 1.5 ft.- 5mm.)	each	100
26.	Gunny cloth/metre (Good Quality)	Per metre	100 mtr
27.	Harpic (500 ml.)	each	500
28.	Hit/Mortien Spray (200 ml.)	each	1800
29.	Hand sanitizer (Dettol, 50 ml.)	Each	300
30.	Link lock 41	each	100
31.	Link lock 21	each	100
32.	Link lock A/3	each	100
33.	Lifebuoy soap small	each	As per requirement
34.	Lemon scented phenyl "SUR Chemicals" (500 ml.)	each	300
35.	Laxman rekha	each	300
36.	Lizol 500 ml.	each	300
37.	Mysore Sandal Soap	each	2000
38.	Markin Thick (Good Quality)	Per Metre	1000
39.	Match box (TEKKA / HOME Light)	each	100
40.	Marker pen (Highlighter)Faber castell	each	50
41.	Mosquito coil (Mortien)	each pkt.	As per requirement
42.	Naphthalene ball100gm. (EagleBrand)	each Pkt.	1300
43.	Odonil (50 gm.)	each Pkt.	150
44.	Plastic mug cello 1½ Litre	each	As per requirement
45.	Plastic bucket 18 ltr 'UNILITE'/ CELLO'	each	As per requirement
46.	Plactic Jug good quality 3 liter	each	700
47.	Glass tumbler YERA	each	2000
48.	*Phenyl eagle 1 Litre	litre	1000 (1 litre each)
49.	Pencil cutter 'Single Hole' "NATRAJ"	each	100
50.	Pencil with refill 0.5 mm (camlin & Natraj)	each	As per requirement
51.	Paper napkin "BLOOM" or any other good quality	each pkt.	200
52.	Plain/ Rulled note pad medium(1/6 size) Neel gagan	each	As per requirement
53.	Plain note pad small (1/8 size) Neel Gagan	each	As per requirement
54.	Surf excel soap large (250 gm	each	100

	approx.)		
55.	*Room Freshner (200 ml RIAN/GODREJ)	each	500
56.	Restick flag (ODDY 25x75 mm,4 colour)	each Pkt	2500
57.	Ring Guard file (monaf)	Each	100
58.	Red markin	Each	100
59.	Red harpic	Each	As per requirement
60.	Rubber date stamp	each	25
61.	Rat killer (50 gm., Mortien)	each	As per requirement
62.	Spring index file yellow (Hard Board)	each	300
63.	Soap case (Good quality)	each	As per requirement
64.	Steel (coat) hanger	each	100
65.	Surf excel Powder (Quick wash)1 kg	each Kg.	As per requirement
66.	L folder file plain (Solo, A/4 Size)	each	As per requirement
67.	L folder file (Balhar, No.-102 S) With printing of monogram of P. H. C.	each	2500
68.	Tea set 15 pieces Sets (Bone China, Gold Line)	each set	As per requirement
69.	Steel Thermos flask tea pot (Milton) 1L/500ml	each	As per requirement
70.	Steel Thermos flask tea pot refill 1L/500ml	each	As per requirement
71.	Steel Thermos flask hanging (Milton) 1L/500ml	each	10
72.	Steel Thermos flask hanging refill 1L/500ml	each	As per requirement
73.	Table cloth (1.5x1.5 Metre) Rexine Thick (good quality)	each	100
74.	Vim bar (310 gm approx) Large size	each	1400
75.	Wheel active 1 kg.	Kg.	As per requirement
76.	Waste paper basket (Small) Unilite	each	200
77.	Waste paper basket (Big) Unilite	each	50
78.	Coaster with stand	6 pcs set	As per requirement
79.	Towel (75x150 C.M.) SUPER ULTREX Bombay Dyeing	each	90
80.	Towel (75x150 C.M.) SANTINO Bombay Dyeing	each	90

81.	Towel (75x150 C.M.) TULIP Bombay Dyeing	each	600
82.	Ezee wash 200 g	each	350
83.	Surf Excel powder quick wash 500g	each	180
84.	Tide surf 500g	each	180
85.	James Paper Clip Oddy 30 mm	each pkt	As per requirement
86.	Marker Pen (Faber castell)	each	350
87.	Rubber band 100 pcs pkts good quality	each	350
88.	Duracell Battery AA	each	350
89.	Duracell Battery AAA	each	350
90.	Vim Liquid 250 ml	each	350
91.	Sticky pad Mousetrap	each	120
92.	Wet wipes 25 wipes Vega	each	120
93.	Dry wipes 100 pulls	each	120
94.	Kitchen Napkin Cloth Mandhania/other good quality	each	120
95.	Lipton Darjeeling Tea 250 g	each	120
96.	Lopchu Tea 250 g	each	120
97.	Scotch Brite (Steel Ball) 6 pcs pack	each	120
98.	Scotch brite sponge wipe	each	120
99.	Post It 3M flag 3835 CB	each	120

### ELECTRICAL ITEMS

SI NO.	ITEMS	UNIT	QUANTITY
1.	Electric Remote Call Bell Single Sound (A.C.) -CONA	each	As per requirement
2.	Electric Remote Call Bell (Multiple Sound (D.C.) - CONA	each	As per requirement
3.	Electric P.V.C. Tape	each	As per requirement
4.	C.F.L. - (8/5 Watts) - Philips/Havells	each	As per requirement
5.	C. F. L.- (15 Watts) - Philips/Havells	each	As per requirement
6.	C. F. L.- (20 Watts) Philips /Havells	each	As per requirement
7.	C. F. L.- (25 Watts) Philips /Havells	each	As per requirement

8.	C.F.L.- (36/35Watts) Philips/Havells	each	As per requirement
9.	C.F.L.- (85 Watts) - Philips /Havells	each	As per requirement
10.	Tube Light (40 Watts) (White) (Four feet), Philips	each	300
11.	Tube Light (20 Watts) (White) (Two feet), Philips	each	60
12.	Table Lamp (Philips, Advantez) Superior quality	each	As per requirement
13.	Tube of Table Lamp - (9 Watts) - Philips	each	As per requirement
14.	Tube of Table Lamp - (11 Watts) - Philips	each	As per requirement
15.	Tube Light Slim (Yellow) - 36 Watts (Four feet), Philips	each	As per requirement
16.	Tube Light Yellow (11 Watts) - (One feet)- Surya, Philips	each	As per requirement
17.	P.L. Tube 36watt, Philips	each	As per requirement
18.	P.L. Tube 18 watt, Philips	each	As per requirement
19.	Electric kettle Bajaj /Orient	each	As per requirement
20.	Sodium Vapour Blub (250 Watts)- Philips	each	As per requirement
21.	Sodium Vapour Blub (400 Watts)- Philips	each	As per requirement
22.	C.F.L. (85/100 Watts)- Philips.	each	As per requirement
23.	Room Heater (Double Rod) Bajaj	each	As per requirement
24.	40 watt Parawalia bulb Philips	each	As per requirement
25.	23 watt C.F.L Yellow (spiral) Philips	each	As per requirement
26.	11 watt C.F.L genie white (spiral & screwed) Philips	each	As per requirement
27.	23 watt C.F.L Yellow (screwed) Philips	each	As per requirement
28.	18 watt L.E.D Surya/Philips	each	As per requirement
29.	LED 5 watt Bulb Havells	each	As per requirement
30.	LED 7 watt Bulb Havells	each	As per requirement

31.	LED 9 watt Bulb Havells	each	As per requirement
32.	LED 12 watt Bulb Havells	each	As per requirement
33.	LED 15 watt Bulb Havells	each	As per requirement
34.	LED 20 watt Bulb Havells	each	As per requirement
35.	LED 30 watt Bulb Havells	each	As per requirement
36.	LED 40 watt Bulb Havells	each	As per requirement
37.	LED 50 watt Bulb Havells	each	As per requirement

### Printed Items :(Form)

1.	Title page Part I with laminated(Civil side) in white colour (P.H.C Sch. III-2)	each	As per requirement
2.	Title page Part II (Civil side) in blue colour (P.H.C Sch. III-2A)	each	As per requirement
3.	Title page Part III (Civil side) in green colour (P.H.C Sch. III-2B)	each	As per requirement
4.	Table of contents (Civil side) for part I (P.H.C Sch. III-3)	each	As per requirement
5.	Table of contents (Civil side) for part II (P.H.C Sch. III-3A)	each	As per requirement
6.	Table of contents (Civil side) for part III (P.H.C Sch. III-3B)	each	As per requirement
7.	Title page Part I with laminated (Criminal side) in white colour (P.H.C Sch. IV-3)	each	As per requirement
8.	Title page Part II (Criminal side) in blue colour (P.H.C Sch. IV-3A)	each	As per requirement
9.	Title page Part III (Criminall side) in green colour (P.H.C Sch. IV-3B)	each	As per requirement
10.	Table of contents (Criminal side) for part I (P.H.C Sch. IV-15)	each	As per requirement
11.	Table of contents (Criminal side) for part II (P.H.C Sch. IV-15A)	each	As per requirement

12.	Table of contents (Criminal side) for part III (P.H.C Sch. IV-15B)	each	As per requirement
13.	Punched Judgement paper with the printed - "PATNA HIGH COURT & LOGO OF NATIONAL EMBLEM"	Each thousand	As per requirement

**Terms & Conditions: -**

- (i) Tender will not be accepted without samples.
- (ii) The material should be in good condition of specified specification having the original packing intact.
- (iii) The rate quoted in the tender should be inclusive of all taxes.
- (iv) No advance payment shall be made.
- (v) The firms shall submit their bill in triplicate at the time of supply of materials.
- (vi) The Court reserves the right to accept or reject any or all tenders.
- (vii) Attested copies of latest Income Tax return, Sale tax clearance Certificate, Sales tax Registration Certificate, GST Number and PAN be furnished along with the tender.
- (viii) Payment will be made through Bank Account, not in Cash, after delivery and inspection of goods. In case any defect is found in any of the materials, the concerned firm shall replace it immediately free of cost.
- (ix) An earnest money of 5% of purchase value in the form of Bank Draft in favour of the Registrar General, Patna High Court will also be required to be deposited in the Court which is refundable at the time of final deal.
- (x) The successful bidder shall supply the articles for a minimum period of one year on the approved rate which may be extended for a further period of one year, if agreed bilaterally.
- (xi) Colour & essence of the items (Wherever applicable) may be exchanged as per requirement.
- (xii) Only authorized dealer of Bombay Dyeing are required to submit their tender for item no.- 79, 80 & 81 of miscellaneous items and they have to submit their dealership certificate with tender.
- (xiii) Forms (total 12 types, Sl. no no-1 to 12 mentioned above in "Printed Items" should be in prescribed colours. The TITLE PAGE - Part I (both civil side & criminal side) in white colour be laminated

and printed on (Pulp board 165 G.S.M) thick full scape paper, but Part II and Part-III be printed without lamination on same full scape paper (165 GSM) in blue colour and green colour respectively and rest of the forms will be printed on 60 G.S.M white full scape paper. The Firm will supply the said Printed forms with appropriate paper mentioned above.

- (xiv) As far as Sl. No -13 of Printed Item is concerned, the rate is invited for Punched (two holes in left side) Judgement paper with printed - "PATNA HIGH COURT & LOGO OF NATIONAL EMBLEM" on judgement paper only. The Office will supply the required paper to the Firms/ Press for printing and punching of judgement paper.

*Anamika*

**Registrar (Estab) I/C  
Patna High Court, Patna**