

पटना उच्च न्यायालय, पटना हेतु स्टेशनरी/मिसलेनियस/विद्युत/मुद्रित

सामाग्रियों के कय हेतु

निविदा आमंत्रण सूचना -1/2020-21 परचेज सेल

अधोहस्ताक्षरी द्वारा पटना उच्च न्यायालय, बेली रोड, पटना, बिहार स्थित कार्यालय में उपयोग हेतु वित्तीय वर्ष 2020-21 के लिए उत्कृष्ट कोटि के निम्नलिखित स्टेशनरी, मिसलेनियस, विद्युत सामाग्री, एवं मुद्रित सामाग्रियों के आपूर्ति हेतु, प्रकाशन के तीन सप्ताह के भीतर फर्म / सप्लायर्स डिस्ट्रीब्यूटर्स, जिन्हें कार्य सम्पादित करने का अनुभव हो एवं जिनकी आर्थिक स्थिति सुदृढ हो, से मुहरबंद निविदा नमूने के साथ आमंत्रित किया जाता है।

विस्तृत जानकारी के लिए बेबसाइट <http://patnahighcourt.gov.in> पर

देखा जा सकता है।

Stationery Items:

Sl. No.	ITEMS	Unit	Quantity
1.	Add Gel Pen (Achiever)	each	300
2.	(Hitech) Pilot V5 Luxor Pen	each	200
3.	Cello butter flow Pen	each	1000
4.	Rorito Teramax Pen	each	200
5.	Add Gel Refill (NB/G-R 20)	each	400
6.	Teramax refill 0.5 mm	each	100
7.	Bodkin (good quality)	each	As per requirement
8.	Binding Thread REVO YARN 915 METER /roll	each Gola	50
9.	Correction Pen Faber Castell/Kores 7 ml	each	100
10.	Cello Tape-(1" size) wonder 45 m	each	As per requirement
11.	Cello Tape-(1.5" size) wonder 45 m	each	As per requirement
12.	Cello Tape-(2" size) wonder 45 m	each	As per requirement

13.	Green Lace (22"Long) 320 no	each piece	200000
14.	Gum Tube Small (Fevi gum) 18ml -22 ml	each tube	2500
15.	Gum Bottle 700 ml. (Camel/Kores)	each bottle	100
16.	Heavy Duty Punching Machine (Two Holes),Veeto /wonders	each	20
17.	H.B. Pencil (Apsara platinum)	each	1500
18.	Jetter refill Reynolds(Red & Blue)	each	2000
19.	Jotter Refill (Blue & Red) Luxor sof touch	each	500
20.	Oil sheet paper	Each	As per requirement
21.	Jotter Holder Pen- Jumax with Jotter refill	each	100
22.	Pin cushion Oddy MCD-01 (Magnetic)	each	As per requirement
23.	Paper weight (Floral, Round-Glass)	each	As per requirement
24.	Plastic pen stand two poke (Jemson) 1412 size 11.5 x 5	each	50
25.	Pencil eraser, Natraj	each	800
26.	Paper pin, (Oddy Pin – 100 gm.)	Each Pkt.	500
27.	Red & Blue Check Pencil, (Natraj)	each	400
28.	Red Check Pencil, (Natraj)	each	As per requirement
29.	Blue Check Pencil, (Natraj)	each	As per requirement
30.	Rubber stamp pad large,160mm x 97 mm /Faber Castell	each	30
31.	Paper clip steel	each	As per requirement
32.	Rubber stamp ink Kores 50ml. violet colour	each	As per requirement
33.	Rubber Stamp Computerized Make Per Line	each	As per requirement
34.	Rubber Stamp Round	each	As per requirement
35.	Facsimile Signature Stamp	each	As per requirement
36.	Sutli thin	Per kg.	200
37.	Office lac (sealing vax) Tender,	Each pkt.	As per requirement
38.	Sheep leather large	each	50
39.	Steel Knife (plastic handle)	each	50
40.	Short Hand Pencil (Apsara)	each	1000
41.	Sketch Pen (Black) Luxor	each	As per requirement

42.	Scissors Oddy 7" Inch	each	30
43.	Stapler Machine (jet) 24/6, Kangaroo	each	25
44.	Stapler HD 10 D (Medium) 24/6 Kangaroo	each	As per requirement
45.	Stapler 34456 (Small) (10 no.) Kangaroo	each	100
46.	Staple Wire 24/6 ,Kangaroo	each Pkt.	As per requirement
47.	Staple Wire 10 no. Kangaroo	each Pkt.	1000
48.	Sponge with cap Oddy DM-02	each	400
49.	Tag (Machine Made) Per Thousand Superior Quality	each	As per requirement
50.	Azurlaid Paper (17" /27") (10.4 kg or 70 GSM)- Belarpur,Serpur & J.K.	Per Ream	175
51.	Azurlaid Paper (17" /27") (14.1kg 90 GSM)- Belarpur, Serpur & J.K.	Per Ream	200
52.	Brown Paper (36"/46") (28 kg.) Yash Brand	Per Ream	15
53.	Binding Cloth Meena brand	Metre	200 m
54.	D.F.C. Paper (17"/27") white 70gsm) (10.4 kg- Century/Naini	Ream	300
55.	Computer paper/Modi/Xerox/Spectrum- A/4 size	500 sheet/ Pkt.	3000
56.	Computer paper /Modi/Xerox/Trust/Legal size	500 sheet/ Pkt.	As per requirement
57.	Pulp Board White (22"X28", 10.4kg) Belarpur/Andhra	piece	2000
58.	Rule Paper 10.4 Kg (70 gsm) (17"/27") Belarpur/Orient	Ream	10
59.	Short Hand Note Book -Milan (Lotus) 200 page/pc	each	3000
60.	Straw Board (24 OZ)-White/Yellow	each	1000
61.	Type Carbon 503 (Black) - Kores	100 pcs. Pkt	As per requirement
62.	Fax Roll – Oddy(210 mm. X 30 mtrs.)	Roll	150
63.	Legal size computer paper J.K Max 67 GSM	500sheet/ Pkt	1000
64.	Pencil Carbon Sapphire 420 mm x 330	Each 100	As per requirement

	mm	sheets pkt	
65.	Flat File Board (24 OZ) (14"/9.5")	each	30000
66.	Yellow File Cover (14"/10.5") with printing & inner lamination on thick board	each	30000
67.	Red File Cover (14"/10.5") with printing & inner lamination on thick board	each	40000
68.	Brown envelope (size- 16" X 12") (39 kg.)	each	20000
69.	Brown envelope (10" X 4½") (39 kg.)	each	40000
70.	Plastic coated Yellow Envelope (11"x5") 100 gsm	each	As per requirement
71.	Plastic coated Yellow Envelope (A4 Size) 100 gsm	each	As per requirement
72.	Plastic coated Yellow Envelope (legal size) 100 gsm	each	As per requirement
73.	White Envelope (11"x5") 100 gsm	each	As per requirement
74.	White Envelope (9"x4") 100 gsm	each	As per requirement
75.	Faber Castell 12 Tri Colour Pencil/Pkt	each pkt	As per requirement
76.	Rorito Agro soft Gold Pen	each pc	2500
77.	Royal executive /J.K Bond Paper 100 GSM 500 sheet	each PKT	20
78.	Adhesive sticker on hard glossy paper (19 cm x 6.5 c.m)	each	100000
79.	Tracing Paper (Desmat) A/4 Size (210 x297 mm) 90 Micron (250 sheets /pkt)	each	200
80.	Pen Drive San disc 3.0 Version (4 GB, 8 GB, 16 GB & 32 GB)	each	As per requirement
81.	Extension Board 6 socket with 5 meter long wire (Oreva)		As per requirement
82.	DVD with Cover (Sony brand)	each	As per requirement

Misc. Items

SI NO.	ITEMS	UNIT	QUANTITY
1.	All out Machine with refill	each	50
2.	All out refill	each	500
3.	Good Knight Advance machine with	each	50

	refill		
4.	Good Knight Advance refill	each	500
5.	Appointment stand / Table calendar stand (Kebica)	Each	As per requirement
6.	AAA Battery /Eveready, Heavy Duty	each	As per requirement
7.	AA Battery /Eveready, Heavy	each	As per requirement
8.	Brasso liquid 90 ml. "RECKITT BEMCKISER"	each	100
9.	Baygon 1ltr	Litre	350
10.	*Bleaching powder 1/2 kg, White hansa	each Pkt.	1500
11.	Broom stick (Long size yellow, Superior Quality)	K.G.	300
12.	Cup and saucer (Bone China) Goldline	Set	As per requirement
13.	Call Bell (manual)	each	As per requirement
14.	Cotton rope	each bundle	50
15.	Candle 100 gm (Thick)	each	100
16.	Collin (Big size) 500ml	each	As per requirement
17.	Dettol liquid Hand Wash (Skin care) 200 ml.	each	150
18.	Godrej liquid Hand Wash 300 ml	each	150
19.	Desk Calendar stand (OMEGA)S	each	As per requirement
20.	Desk Calendar refill 2020, Ajanta/any other good quality	each	200
21.	Distilled Water (Battery Water)	Litre	600
22.	Engagement pad 2020, Ajanta/any other good quality	each	200
23.	Fridge Bottels Perlpet	each	As per requirement
24.	Fevi stick (15 gm.)	each	As per requirement
25.	Glass table pad (2 X 1.5 ft.- 5mm.)	each	100
26.	Gunny cloth/metre (Good Quality)	Per metre	100 mtr
27.	Harpic (500 ml.)	each	500
28.	Hit/Mortien Spray (200 ml.)	each	1800
29.	Hand sanitizer (Dettol, 50 ml.)	Each	300

30.	Link lock 41	each	100
31.	Link lock 21	each	100
32.	Link lock A/3	each	100
33.	Lifebuoy soap small	each	As per requirement
34.	Lemon scented phenyl "SUR Chemicals" (500 ml.)	each	300
35.	Laxman rekha	each	300
36.	Lizol 500 ml.	each	300
37.	Mysore Sandal Soap	each	2000
38.	Markin Thick (Good Quality)	Per Metre	1000
39.	Match box (TEKKA / HOME Light)	each	100
40.	Marker pen (Highlighter)Faber castell	each	50
41.	Mosquito coil (Mortien)	each pkt.	As per requirement
42.	Naphthalene ball100gm. (Eagle Brand)	each Pkt.	1300
43.	Odonil (50 gm.)	each Pkt.	150
44.	Plastic mug cello 1½ Litre	each	As per requirement
45.	Plastic bucket 18 ltr 'UNILITE'/ CELLO'	each	As per requirement
46.	Plastic Jug good quality 3 liter	each	700
47.	Glass tumbler YERA	each	2000
48.	*Phenyl eagle 1 Litre	litre	1000 (1 litre each)
49.	Pencil cutter 'Single Hole' "NATRAJ"	each	100
50.	Pencil with refill 0.5 mm (camlin & Natraj)	each	As per requirement
51.	Paper napkin "BLOOM" or any other good quality	each pkt.	200
52.	Plain/ Rulled note pad medium(1/6 size) Neel gagan	each	As per requirement
53.	Plain note pad small (1/8 size) Neel Gagan	each	As per requirement
54.	Surf excel soap large (250 gm approx.)	each	100
55.	*Room Freshner (200 ml RIAN/GODREJ)	each	500

56.	Restick flag (ODDY 25x75 mm,4 colour)	each Pkt	2500
57.	Ring Guard file (monaf)	Each	100
58.	Red markin	Each	100
59.	Red harpic	Each	As per requirement
60.	Rubber date stamp	each	25
61.	Rat killer (50 gm., Mortien)	each	As per requirement
62.	Spring index file yellow (Hard Board)	each	300
63.	Soap case (Good quality)	each	As per requirement
64.	Steel (coat) hanger	each	100
65.	Surf excel Powder (Quick wash)1 kg	each Kg.	As per requirement
66.	L folder file plain (Solo, A/4 Size)	each	As per requirement
67.	L folder file (Balhar, No.-102 S) With printing of monogram of P. H. C.	each	2500
68.	Tea set 15 pieces Sets (Bone China, Gold Line)	each set	As per requirement
69.	Steel Thermos flask tea pot (Milton) 1L/500ml	each	As per requirement
70.	Steel Thermos flask tea pot refill 1L/500ml	each	As per requirement
71.	Steel Thermos flask hanging (Milton) 1L/500ml	each	10
72.	Steel Thermos flask hanging refill 1L/500ml	each	As per requirement
73.	Table cloth (1.5x1.5 Metre) Rexine Thick (good quality)	each	100
74.	*Vim bar (310 gm approx) Large size	each	1400
75.	Wheel active 1 kg.	Kg.	As per requirement
76.	Waste paper basket (Small) Unilite	each	200
77.	Waste paper basket (Big) Unilite	each	50
78.	*Coaster with stand	6 pcs set	As per requirement
79.	Towel (75x150 C.M.) SUPER ULTREX Bombay Dyeing	each	90
80.	Towel (75x150 C.M.) SANTINO Bombay Dyeing	each	90

81.	Towel (75x150 C.M.) TULIP Bombay Dyeing	each	600
82.	Ezee wash 200 g	each	350
83.	Surf Excel powder quick wash 500g	each	180
84.	Tide surf 500g	each	180
85.	James Paper Clip Oddy 30 mm	each pkt	As per requirement
86.	Marker Pen (Faber castell)	each	350
87.	Rubber band 100 pcs pkts good quality	each	350
88.	Duracell Battery AA	each	350
89.	Duracell Battery AAA	each	350
90.	Vim Liquid 250 ml	each	350
91.	Sticky pad Mousetrap	each	120
92.	Wet wipes 25 wipes Vega	each	120
93.	Dry wipes 100 pulls	each	120
94.	Kitchen Napkin Cloth Mandhania/other good quality	each	120
95.	Lipton Darjeeling Tea 250 g	each	120
96.	Lopchu Tea 250 g	each	120
97.	Scotch Brite (Steel Ball) 6 pcs pack	each	120
98.	Scotch brite sponge	each	120
99.	Post It 3M flag 3835 CB	each	120

ELECTRICAL ITEMS

SI NO.	ITEMS	UNIT	QUANTITY
1.	Electric Remote Call Bell Single Sound (A.C.) -CONA/Anchor	each	As per requirement
2.	Electric Remote Call Bell (Multiple Sound (D.C.) - CONA/Anchor	each	As per requirement
3.	Electric P.V.C. Tape	each	100
4.	C.F.L. - (8/5 Watts) - Philips/Havells	each	30
5.	C. F. L.- (15 Watts) - Philips/Havells	each	30

6.	C. F. L.- (20 Watts) Philips /Havells	each	200
7.	C. F. L.- (25 Watts) Philips /Havells	each	As per requirement
8.	C.F.L.- (36/35Watts) Philips/Havells	each	As per requirement
9.	C.F.L.- (85 Watts) - Philips /Havells	each	30
10.	Tube Light (40 Watts) (White) (Four feet), Philips	each	300
11.	Tube Light (20 Watts) (White) (Two feet), Philips	each	60
12.	Table Lamp (Philips, Advantex) Superior quality	each	As per requirement
13.	Tube of Table Lamp - (9 Watts) - Philips	each	As per requirement
14.	Tube of Table Lamp - (11 Watts) - Philips	each	As per requirement
15.	Tube Light Slim (Yellow) - 36 Watts (Four feet), Philips	each	As per requirement
16.	Tube Light Yellow (11 Watts) - (One feet)- Surya, Philips	each	As per requirement
17.	P.L. Tube 36watt, Philips	each	As per requirement
18.	P.L. Tube 18 watt, Philips	each	As per requirement
19.	Electric kettle Bajaj /Orient	each	As per requirement
20.	Sodium Vapour Blub (250 Watts)-Philips	each	As per requirement
21.	Sodium Vapour Blub (400 Watts)-Philips	each	As per requirement
22.	C.F.L. (85/100 Watts)- Philips.	each	As per requirement
23.	Room Heater (Double Rod) Bajaj	each	As per requirement
24.	40 watt Parawalia bulb Philips	each	As per requirement
25.	23 watt C.F.L Yellow (spiral) Philips	each	As per requirement
26.	11 watt C.F.L genie white (spiral & screwed) Philips	each	As per requirement

27.	23 watt C.F.L Yellow (screwed) Philips	each	As per requirement
28.	18 watt L.E.D Surya/Philips	each	As per requirement
29.	LED 5 watt Bulb Havells	each	As per requirement
30.	LED 7 watt Bulb Havells	each	As per requirement
31.	LED 9 watt Bulb Havells	each	As per requirement
32.	LED 12 watt Bulb Havells	each	As per requirement
33.	LED 15 watt Bulb Havells	each	As per requirement
34.	LED 20 watt Bulb Havells	each	As per requirement
35.	LED 30 watt Bulb Havells	each	As per requirement
36.	LED 40 watt Bulb Havells	each	As per requirement
37.	LED 50 watt Bulb Havells	each	As per requirement

Printed Items : (Form)

1.	Title page Part I with laminated(Civil side) in white colour (P.H.C Sch. III-2)	each	As per requirement
2.	Title page Part II (Civil side) in blue colour (P.H.C Sch. III-2A)	each	As per requirement
3.	Title page Part III (Civil side) in green colour (P.H.C Sch. III-2B)	each	As per requirement
4.	Table of contents (Civil side) for part I (P.H.C Sch. III-3)	each	As per requirement
5.	Table of contents (Civil side) for part II (P.H.C Sch. III-3A)	each	As per requirement
6.	Table of contents (Civil side) for part III (P.H.C Sch. III-3B)	each	As per requirement

7.	Title page Part I with laminated (Criminal side) in white colour (P.H.C Sch. IV-3)	each	As per requirement
8.	Title page Part II (Criminal side) in blue colour (P.H.C Sch. IV-3A)	each	As per requirement
9.	Title page Part III (Criminal side) in green colour (P.H.C Sch. IV-3B)	each	As per requirement
10.	Table of contents (Criminal side) for part I (P.H.C Sch. IV-15)	each	As per requirement
11.	Table of contents (Criminal side) for part II (P.H.C Sch. IV-15A)	each	As per requirement
12.	Table of contents (Criminal side) for part III (P.H.C Sch. IV-15B)	each	As per requirement
13.	Punched Judgement paper with printed - "PATNA HIGH COURT & LOGO OF NATIONAL EMBLEM"	Each thousand	As per requirement

नियम एवं शर्तें :-

1. नमूने के बिना निविदा स्वीकार नहीं की जाएगी।
2. सामान अच्छी स्थिति में मानक के अनुरूप ओरिजिनल पैकिंग में होनी चाहिए।
3. निविदा में सामग्री की दर सभी टैक्स सहित साफ शब्दों में अंकित होना चाहिए।
4. इसके लिए कोई अग्रिम भुगतान नहीं किया जाएगा।
5. फर्म/सप्लायर को सामान के साथ तीन कॉपी में बिल जमा करना होगा।
6. किसी भी निविदा या सभी निविदाओं को निरस्त करने का अधिकार न्यायालय के पास सुरक्षित होगा।
7. इनकम टैक्स रिटर्न/सेल्स टैक्स क्लियरेंस सर्टिफिकेट/जीएसटी न0/पैन नं0 आदि का अद्यतन अभिप्रमाणित प्रति निविदा के साथ जमा करना होगा।
8. सामग्री की आपूर्ति एवं निरीक्षण के उपरांत बैंक खाता के माध्यम से भुगतान किया जाएगा। नगद भुगतान किसी भी परिस्थिति में नहीं किया जाएगा। किसी भी सामान में किसी प्रकार की त्रुटि पाये जाने पर आपूर्तिकर्ता को उसे बदलकर दूसरा पीस देना होगा जिसके लिए कोई अतिरिक्त भुगतान नहीं किया जाएगा।

- 9 सफल निविदादाताओं को क़य किए जाने वाले सामाग्रियों के मूल्य का 5% अग्रधन के रूप में महानिबंधक, पटना उच्च न्यायालय, पटना के नाम से बैंक ड्राफ्ट जमा करना होगा जो बाद में वापस होगा।
- 10 सफल निविदादाता को सामाग्रियों की आपूर्ति मान्य दर पर एक वित्तीय वर्ष के लिए वैध होगा जिसे आपसी सहमति से अगले एक वर्ष के लिए भी विस्तारित किया जा सकता है। सामाग्रियों को रंग और सुगंध के आवश्यकतानुसार बदली की जा सकती है।
- 11 केवल बाम्बे डाईंग के अधिकृत विक्रेता ही **मिसलेनियस सामाग्री** से संबंधित सामाग्री संख्या **79, 80 एवं 81** के लिए निविदा देंगे तथा निविदादाताओं को अपना अधिकृत विक्रेता प्रमाण पत्र भी संलग्न करना होगा।
- 12 उपर में वर्णित **“मुद्रित फॉर्म”** के अंतर्गत कम संख्या 01 से 12 तक कुल 12 प्रकार के फॉर्म निर्धारित रंगों में होना चाहिए। टाईटल पेज भाग-। दोनों सिविल एवं अपराधिक पक्ष सफेद रंग में लेमिनेटेड, 165 जी.एस.एम. मोटे फूल स्केप साईज पल्प बोर्ड में मुद्रित होना चाहिए। परन्तु पार्ट-II और पार्ट-III कमशः नीले और हरे रंग के फूल स्केप साईज में बिना लेमिनेशन के 165 जी.एस.एम. पल्प बोर्ड में मुद्रित होना चाहिए। बाकी के फॉर्म 60 जी.एस.एम. पेपर पर मुद्रित होना चाहिए। फर्म उपर्युक्त फॉर्मों की आपूर्ति उपर वर्णित पेपर के निर्धारित रंग, साईज एवं मोटाई में मुद्रण के साथ उपलब्ध करायेगें।
13. जहाँ तक उपर में वर्णित **“मुद्रित फॉर्म”** के अंतर्गत कम संख्या 13 का संबंध है इसमें मुद्रण के साथ छिद्रण (बाई ओर दो छेद) जजमेंट पेपर पर, के लिए **केवल** दर आमंत्रित की गई है। जजमेंट पेपर पर PATNA HIGH COURT & LOGO OF NATIONAL EMBLEM मुद्रण होना है। मुद्रण और छिद्रण के लिए कार्यालय आवश्यक कागज फर्म/प्रेस को आपूर्ति करेगा।

Anamika
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