

PATNA HIGH COURT

TENDER NOTICE—2015 (PURCHASE CELL)

Sealed quotations are invited from reputed firms/suppliers/authorized dealers having local shops/offices at Patna for supply of consumables of Canon photocopier machines (model- iR3530 and iR2530) and Canon Fax machines (model L140 and L 220) as per requirement, mentioned below-----

<u>Articles</u>	<u>Quantity</u>
(1)Toner NPG-26 of Canon photocopier (model-iR3530)-----	42
(2)Drum NPG-25/26 of Canon photocopier (model-iR3530)-----	09
(3) Toner NPG-51 of Canon photocopier (model- iR2530)-----	16
(4)Drum NPG-51 of Canon photocopier (model- iR2530)-----	02
(5)Cartridge FX-9 of Canon Fax machine (model –L140)-----	11
(6)Cartridge FX-3 of Canon Fax machine (model –L220)-----	05

Term and condition

- (1) The material /articles should be in good condition.
- (2) The rate quoted in tender should be inclusive of all taxes.
- (3) No advance payment shall be made.
- (4) The firms shall submit their bill in triplicate at the time of supply of articles.
- (5) The Court reserves the right to accept or reject any or all quotations.
- (6) VAT number and PAN be furnished along with the tender.
- (7) Payment will be made through Bank draft only after delivery and inspection of the goods. Defect material should be replaced immediately by the concerned firms.
- (8) The successful bider shall supply the articles for a minimum period of one year on the approved rate which may be extended for a further period of one year if agreed bilaterally.
- (9) The quantity of the articles may be increased or decreased as per the requirement or as per the requirement of the Court.
- (10)The supply order may be given on quarterly basis or as per the requirement
- (11)For detail information, please visit Courts website-http://
patnahighcourt.bih.nic.in.

Each page of bid should be signed and stamped by the suppliers. The bid complete in all respect, should be submitted before Registrar (Establishment),Patna High Court, Patna latest by 10 days from the date of publication on official website of Patna High Court.

a. Patan
5.5.2015

Registrar (Establishment)

Patna High Court, Patna