

# **PATNA HIGH COURT, PATNA**

## **NOTICE**

Following are the details regarding Online Test for Recruitment to the Post of Personal Assisatnt-2017 on 10<sup>th</sup> December, 2017.

- 1** Venue : iON Digital Zone, Patliputra  
UNO Digital Pvt. Limited, Road No.-2,  
Block No.-3, Patliputra Industrial Area  
(Near P&M Mall), Patna- 800013
- 2** Reporting Time : 10:00 A.M.
- 3** Starting Time : 11:00 A.M.
- 4** Duration of Examination : 68 Minutes

**The examination will be conducted in the following manner**

### **Test-I : Shorthand Dictation & Typing Test (Duration 28 minutes)**

- a) Shorthand dictation of 240 words in 3 minutes @ 80 words per minute.
- b) Revision of shorthand immediately after dictation (Max. Time 05 minutes)
- c) Passage typing of the dictated passage (max. time 20 minutes)

### **Test-II : Knowledge of Computer Application Test (Duration 10 minutes)**

- a) Multiple choice question (15 questions).

### **Test-III : English Language & Grammar Test (Duration 20 minutes)**

- a) Multiple choice question (30 questions).

### **Test-IV : English Typing Test (Duration 10 minutes)**

- a) Passage Typing of 400 words from the passage displayed on computer screen.

*By order of the Court*

  
Registrar General

Date : 07/12/2017